

# COMMONWEALTH of VIRGINIA

*Department of Health*

Marissa J. Levine, MD, MPH, FAAFP  
State Health Commissioner

## Office of Licensure and Certification

TTY 7-1-1 OR  
1-800-828-1120

March 8, 2018

9960 Mayland Drive, Suite 401  
Henrico, Virginia 23233-1485  
FAX: (804) 527-4502

RE: COPN Request No. VA-8380  
Bon Secours Virginia HealthSource Inc and Bon  
Secours-St. Francis Medical Center Inc  
Midlothian, Virginia  
The relocation of a Magnetic Resonance Imaging  
unit which is owned and operated by HealthSource,  
from the Bon Secours Midlothian Imaging Center in  
Midlothian VA to the campus of St. Francis, also in  
Midlothian VA

Louise B. Edwards  
Administrative Director, Business Development & Planning  
Bon Secours Virginia  
110 Kingsley Lane, Suite 511  
Norfolk, Virginia 23505

Dear Ms. Edwards:

I write to acknowledge the March 1, 2018 receipt of the letter of intent and enclose the material for your use in filing a certificate of public need (COPN) request for the above-referenced project.

When completing the enclosed application form, you may wish to consult our office the Division of Certificate of Public Need (DCOPN) in accordance with Part V of the Virginia Medical Care Facilities Certificate of Public Need Rules and Regulations (Regulations).

The Code of Virginia prescribes eight required considerations that provide criteria for the review of COPN applications and Section 32.1-102.3.A of the Code of Virginia requires that COPN decisions "shall be consistent with the most recent applicable provisions" of the State Medical Facilities Plan (SMFP). As a COPN applicant, please take note of the SMFP and the eight required considerations and prepare your application accordingly.

The Regulations, the SMFP and the eight required considerations at §32.1-102.3.B of the Code of Virginia can found at the following internet addresses respectively.

<https://law.lis.virginia.gov/admincode/title12/agency5/chapter220/>

<https://law.lis.virginia.gov/admincode/title12/agency5/chapter230/>



DIRECTOR  
(804) 367-2102

ACUTE CARE  
(804) 367-2104

COPN  
(804) 367-2126

COMPLAINTS  
1-800-955-1819

LONG TERM CARE  
(804) 367-2100

<https://law.lis.virginia.gov/vacode/title32.1/chapter4/>

When filing the application, please submit two copies to my attention at the following address:

Virginia Department of Health  
Division of Certificate of Public Need  
9960 Mayland Drive – Suite 401  
Richmond, Virginia 23233

The Code of Virginia at § 32.1-102.6 requires applications to be transmitted to the DCOPN electronically on compact disk data storage media or email to [COPN@VDH.VIRGINIA.GOV](mailto:COPN@VDH.VIRGINIA.GOV), by certified mail or a delivery service, return receipt requested, or by hand with a signed receipt to be provided.

The DCOPN will conduct a preliminary review of the application upon receipt to determine its completeness. In accordance with 12 VAC 5-220-290 B, no application will be deemed to be complete for review until the required application fee is paid. The fee schedule is one percent of the proposed expenditure for the project, but no less than \$1,000 and no more than \$20,000.

The next review cycle that is available for this project category is scheduled as follows:

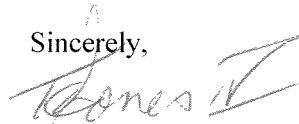
**BATCH GROUP D**

Deadline for Submission of Application	<b>April 2, 2018</b>
Deadline for Submission of Any Additional Information Required to Complete Application	<b>May 7, 2018</b>
First Day of Review Cycle	<b>May 10, 2018</b>
Deadline for Completion of DCOPN Review	<b>July 19, 2018</b>
Deadline for Commissioner's Decision (assuming there is no need for an Informal Fact-Finding Conference)	<b>September 7, 2018</b>

Other sections of Part V of the amended Regulations provide additional details about the review of applications.

Please let me know if you have questions or require additional assistance.

Sincerely,



TC Jones, IV, COPN Project Supervisor  
Division of Certificate of Public Need

Enclosures

cc: Elizabeth Breen, Counsel, Hunton & Williams  
Hannah Kenyon, Associate Counsel, Bon Secours Health System  
Christopher Accashian, Chief Executive Officer, Bon Secours St. Francis Medical Center



Bon Secours Health System  
Business Development & Strategy

March 1, 2018

**Marissa Levine, MD, MPH**  
*State Health Commissioner*  
Virginia Department of Health  
Madison Building  
109 Governor Street, 13th Floor  
Richmond, VA 23219

RECEIVED  
MAR 01 2018  
VDH/OLC

**VIA EMAIL and FACSIMILE**

Dear Dr. Levine:

I am writing to advise you that Bon Secours Virginia HealthSource, Inc (“HealthSource”) and Bon Secours – St. Francis Medical Center, Inc. (“St. Francis”) intend to file a Certificate of Public Need request for the relocation of a Magnetic Resonance Imaging (MRI) unit, which is owned and operated by HealthSource, from the Bon Secours Midlothian Imaging Center, in Midlothian, VA, to the campus of St. Francis, also in Midlothian, VA, in Planning District 15. Following the relocation, The MRI unit will be operated as a hospital-based department of St. Francis. St. Francis anticipates replacing the MRI unit in connection with the proposed relocation.

Please send the appropriate application forms for this undertaking at my office address of 110 Kingsley Lane, Suite 511, Norfolk, VA 23505 and via email at [louise\\_edwards@bshsi.org](mailto:louise_edwards@bshsi.org).

Thank you for your attention to this matter.

Sincerely,

Louise B. Edwards  
Senior Manager, Business Development & Planning

CC: TC Jones –Interim Director, Division of Certificate of Public Need, Virginia Department of Health  
Elizabeth Breen – Counsel, Hunton & Williams  
Hannah Kenyon – Associate Counsel, Bon Secours Health System  
Christopher Accashian – Chief Executive Officer, Bon Secours St. Francis Medical Center

110 Kingsley Lane, Suite 511  
Norfolk, VA 23505  
p : (757) 284-1992 f : (757) 889-5790

## Hendrick, Sandra (VDH)

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**From:** Peddibhotla, Harika V <Harika\_Peddibhotla@bshsi.org>  
**Sent:** Thursday, March 01, 2018 3:02 PM  
**To:** Health Commissioner (VDH); Jones, T. (VDH); Hendrick, Sandra (VDH)  
**Cc:** Accashian, Christopher S; Kenyon, Hannah B; Breen, Elizabeth (ebreen@hunton.com); Edwards, Louise  
**Subject:** Letter of Intent from BSVHS and BSSFMC to Relocate MRI from Midlothian to SFMC  
**Attachments:** Letter of Intent from BSVHS and BSSFMC to Relocate MRI from Midlothian to SFMC.pdf

Dear Dr. Levine,

Please find attached the Letter of Intent from BSVHS and BSSFMC to relocate an MRI from the Bon Secours Midlothian Imaging Center to the Bon Secours St. Francis Medical Center campus in Planning District 15.

Please do not hesitate to call if you have any questions.

Sincerely,  
Harika Peddibhotla

Harika V. Peddibhotla  
Business Development Analyst  
Bon Secours Health System, Inc.  
110 Kingsley Lane, Suite 511  
Norfolk, VA 23505  
757-889-4388

RECEIVED  
MAR 01 2018  
VDH/OLC

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The information in this communication is intended to be confidential to the Individual(s) and/or Entity to whom it is addressed.

It may contain information of a Privileged and/or Confidential nature, which is subject to Federal and/or State privacy regulations.

In the event that you are not the intended recipient or the agent of the intended recipient, do not copy or use the information

contained within this communication, or allow it to be read, copied or utilized in any manner, by any other person(s). Should

this communication be received in error, please notify the sender immediately either by response e-mail or by phone,

and permanently delete the original e-mail, attachment(s), and any copies.

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**Bon Secours Health System**  
Business Development & Strategy

March 1, 2018

**Marissa Levine, MD, MPH**  
*State Health Commissioner*  
Virginia Department of Health  
Madison Building  
109 Governor Street, 13th Floor  
Richmond, VA 23219

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Thank you for your attention to this matter.

Sincerely,

A handwritten signature in cursive script that reads "Louise B. Edwards".

**Louise B. Edwards**  
Senior Manager, Business Development & Planning

CC: TC Jones – Interim Director, Division of Certificate of Public Need, Virginia Department of Health  
Elizabeth Breen – Counsel, Hunton & Williams  
Hannah Kenyon – Associate Counsel, Bon Secours Health System  
Christopher Accashian – Chief Executive Officer, Bon Secours St. Francis Medical Center

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Business Development & Strategy

March 1, 2018

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